

# Fair Use Guidelines

Students may create multimedia projects that contain copyrighted materials provided:

- Credited sources include the source of the work, author, title, publisher, place and date of publication.
- The project states on the opening screen and on any printed materials that "*certain materials in the project are included under the fair use exemption of the U.S. Copyright Law and have been prepared under the fair use guidelines.*"
- There are no more than two copies of the project.
- Online network materials are not available for more than 15 days after the initial use. Two copies may be kept for archival purposes.
- Any materials used follow the 10% rule ... there is not more than 10 percent of the original work used in the project.